

Andrew Mitcham, Mayor
Drew Wasson, Council Position No. 1
Greg Holden, Council Position No. 2
Bobby Warren, Council Position No. 3
James Singleton, Council Position No. 4
Gary Wubbenhorst, Council Position No. 5



Austin Bleess, City Manager
Lorri Coody, City Secretary
Justin Pruitt, City Attorney

Jersey Village City Council – Special Session Meeting Agenda

Notice is hereby given of a Special Session Meeting of the City Council of the City of Jersey Village to be held on Monday, May 11, 2020, at 5:30 p.m. via videoconferencing. All agenda items are subject to action. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

Pursuant to Section 418.016 of the Texas Government Code, on March 16, 2020, the Governor of the State of Texas granted the Office of the Attorney General's request for the temporary suspension of certain provisions of the Texas Open Meetings Act to allow for telephonic or videoconference meetings of governmental bodies that are accessible to the public in an effort to reduce in-person meetings that assemble large groups of people, as a precautionary measure to contain the spread of novel coronavirus COVID-19.

Accordingly, the public will not be allowed to be physically present at this Special Session of the City Council of the City of Jersey Village, Texas, but the meeting will be available to members of the public and allow for two-way communications for those desiring to participate via telephone. To attend the meeting via telephone, please use the following toll-free number:

346-248-7799 along with Webinar ID: 990 6164 9716.

Any person interested in speaking during the public comment item on the agenda must submit his/her request via email to the City Secretary at lcoody@jerseyvillagetx.com. The request must include the speaker's name, address, topic of the comment and the phone number that will be used for teleconferencing. The request must be received no later than 12:00 p.m. on May 11, 2020 and **must indicate your desire to speak at this Special Session Meeting at 5:30 p.m.**

The following will be observed by the public participating in the meeting:

- Callers will be called upon to speak by the Mayor.
- Once called upon for public comment, speakers should state their name and address before speaking.
- Callers will mute their phone unless called upon to speak (*to eliminate background noise*).
- Callers should use handsets rather than speakerphone whenever possible.

The agenda packet is accessible to the public at the following link: https://www.jerseyvillagetx.com/page/city.ags_mins_current_year.

For more information or questions concerning the teleconference, please contact the City Secretary at 713-466-2102. The agenda items for this meeting are as follows:

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. CITIZENS’ COMMENTS

Any person who desires to address City Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

- C. Receive presentations from applicants interested in serving on the 2020 Comprehensive Plan Update Committee concerning their qualifications and desires for appointment.
Andrew Mitcham, Mayor

D. RECESS THE SPECIAL SESSION

Recess the Special Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.074 - Appointment of public officer.

E. EXECUTIVE SESSION

- 1. Pursuant to the Texas Open Meetings Act Section 551.074 - Conduct an Executive Session in order to deliberate the appointment of public officer (Comprehensive Plan Update Committee). *Andrew Mitcham, Mayor*

F. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Special Session.

G. RECONVENE THE SPECIAL SESSION

- 1. Conduct possible follow-up questioning of applicants, and consider Resolution No. 2020-20, appointing members to the 2020 Comprehensive Plan Update Committee. *Andrew Mitcham, Mayor*

H. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the following date and time: May 07, 2020 at 12:00 p.m. and remained so posted until said meeting was convened.



Lorri Coody, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillagetx.com

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

CITY COUNCIL MEETING PACKET FOR THE SPECIAL SESSION MEETING TO BE HELD ON MAY 11, 2020

B. CITIZENS' COMMENTS

Any person who desires to address City Council regarding an item on the agenda will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are not allowed to discuss the subject. Each person is limited to five (5) minutes for comments to the City Council.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: May 11, 2020

AGENDA ITEM: C

AGENDA SUBJECT: Receive presentations from applicants concerning their qualifications and desires for appointment to serve on the 2020 Comprehensive Plan Update Committee.

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** May 5, 2020

EXHIBITS: Applications – See Links Below

BACKGROUND INFORMATION:

The City’s current Comprehensive Plan was adopted by City Council on February 15, 2016. At that time, City Council made provisions for the appointment of a Comprehensive Plan Update Committee having the following responsibilities:

- 1) Inquiring into the progress and implementation of the Comprehensive Plan;
- 2) Evaluating any changes in conditions that form the basis of the Comprehensive Plan;
- 3) Evaluating community support for the Comprehensive Plan's goals, strategies, and actions; and
- 4) Recommending changes to the Comprehensive Plan to the Planning and Zoning Commission, who in turn shall make a final recommendation to City Council.

A provision in the Comprehensive Plan requires that City Council appoint a Comprehensive Planning Update Committee at least every four years with the first Committee appointments to be no later than July 2020.

The Committee shall consist of seven regular members and three alternate members. Three regular members of the Committee shall be current members of the City’s Planning and Zoning Commission.

The City has received nine (9) applications from residents for appointment to this Committee. They are as follows:

Ashley Hart – February 26, 2020
Karie Lawrence – February 27, 2020
Judy Tidwell – March 16, 2020
Amy M. Weyer – April 13, 2020
Anthony Martin – April 28, 2020

Brittany Davies – May 4, 2020
Frank Maher – May 4, 2020
Peter Jessup – May 5, 2020
Gabiella Cole – May 5, 2020

Additionally, three (3) members from the Planning and Zoning Commission (P&Z) have expressed interest in serving as regular members on this Committee. They are Debra Mergel, Jennifer McCrea, and Courtney Standlee.

This item is to receive presentation from the nine (9) applicants concerning their qualifications and desires for appointment to serve on Comprehensive Plan Update Committee

RECOMMENDED ACTION:

MOTION: N/A

D. RECESS THE SPECIAL SESSION

Recess the Special Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.074 - Appointment of public officer.

E. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meetings Act Section 551.074 - Conduct an Executive Session in order to deliberate the appointment of public officer (Comprehensive Plan Update Committee). *Andrew Mitcham, Mayor*

F. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Special Session.

**CITY COUNCIL
CITY OF JERSEY VILLAGE, TEXAS
AGENDA REQUEST**

AGENDA DATE: May 11, 2020

AGENDA ITEM: G1

AGENDA SUBJECT: Consider Resolution No. 2020-20, appointing members to the 2020 Comprehensive Plan Update Committee.

Department/Prepared By: Lorri Coody, City Secretary **Date Submitted:** May 6, 2020

EXHIBITS: [Resolution No. 2020-20](#)
[Exhibit A](#) – Appointed Members Listing

BACKGROUND INFORMATION:

Chapter 14, Article II, Division 1, Section 14-23 of the Code of Ordinances of the City of Jersey Village provides that the City Council shall appoint a Comprehensive Plan Update Committee at least every four (4) years beginning in July 2020.

The Committee shall consist of seven regular members and three alternate members. Three regular members of the Committee shall be current members of the City’s Planning and Zoning Commission.

City Council has heretofore received presentations from interested applicants concerning their qualifications and desires to serve on the 2020 Comprehensive Plan Update Committee.

Council must now appoint seven regular member, three of which must be members of the Planning and Zoning Commission, and three alternate members.

The three members from the Planning and Zoning Commission (P&Z) that have expressed interest in serving as regular members on this Committee are Debra Mergel, Jennifer McCrea, and Courtney Standlee.

The nine applicants expressing interest in appointment to this committee are:

Ashley Hart – February 26, 2020	Brittany Davies – May 4, 2020
Karie Lawrence – February 27, 2020	Frank Maher – May 4, 2020
Judy Tidwell – March 16, 2020	Peter Jessup – May 5, 2020
Amy M. Weyer – April 13, 2020	Gabriella Cole – May 5, 2020
Anthony Martin – April 28, 2020	

This item is to appointment members to serve on the 2020 Comprehensive Plan Update Committee

RECOMMENDED ACTION:

MOTION: To approve Resolution No. 2020-20, appointing members to the 2020 Comprehensive Plan Update Committee.

RESOLUTION NO. 2020-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, APPOINTING MEMBERS TO THE 2020 COMPREHENSIVE PLAN UPDATE COMMITTEE.

WHEREAS, Chapter 14, Article II, Division 1, Section 14-23 of the Code of Ordinances of the City of Jersey Village provides that the City Council shall appoint a Comprehensive Plan Update Committee at least every four (4) years beginning in July 2020; and

WHEREAS, the Committee shall consist of seven regular members and three alternate members. Three regular members of the Committee shall be current members of the City’s Planning and Zoning Commission. Alternate members may participate in committee discussion; however, only those serving in the absence of regular members vote; and

WHEREAS, the duties of the commission committee shall be:

- Inquiring into the progress and implementation of the Comprehensive Plan;
- Evaluating any changes in conditions that form the basis of the Comprehensive Plan;
- Evaluating community support for the Comprehensive Plan's goals, strategies, and actions; and
- Recommending changes to the Comprehensive Plan to the Planning and Zoning Commission, who in turn shall make a final recommendation to City Council; and

WHEREAS, the term of office of the committee shall be six (6) months or longer if extended by the council, and at the completion of such term, a report of the proceedings of the committee shall be filed with the city secretary and shall become public record; **NOW THEREFORE;**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS

THAT, the following persons are appointed for a six-month term to the 2020 Comprehensive Plan Update Committee, attached hereto as Exhibit A.

PASSED AND APPROVED this the **11th day of May, 2020.**

ATTEST:

Andrew Mitcham, Mayor

Lorri Coody, City Secretary



EXHIBIT A

LIST OF APPLICANTS DESIRING APPOINTMENT TO THE
2020 COMPREHENSIVE PLAN UPDATE COMMITTEE

(*Names designated with an "A" indicate Alternate Positions)

Alternate Designation

- | | | |
|-----|-------|-------|
| 1. | | _____ |
| 2. | | _____ |
| 3. | | _____ |
| 4. | | _____ |
| 5. | | _____ |
| 6. | | _____ |
| 7. | | _____ |
| 8. | _____ | _____ |
| 9. | _____ | _____ |
| 10. | _____ | _____ |